



Republic of the Philippines  
**Department of Education**  
REGION II - CAGAYAN VALLEY  
SCHOOLS DIVISION OF BATANES

November 20, 2025

**DIVISION MEMORANDUM**

No. **330**, s. 2025

**6<sup>TH</sup> REGULAR DIVISION MANAGEMENT COMMITTEE (MANCOM) MEETING**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Elementary and Secondary School Heads  
Representative from Private School  
All Others Concerned

1. This Office hereby informs the field of the incoming 6<sup>th</sup> Division Management Committee (ManCom) Meeting on **December 11, 2025**, 8:00 a.m. to 5:00 p.m. at Ivana Elementary School.
2. The agenda for discussion are the following:

| TOPIC FOR DISCUSSION                                               | PERSON IN-CHARGE                                                                                                                  |
|--------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| a. School Reports on the Status of Reading Intervention Programs   | Select School Heads                                                                                                               |
| b. Launching of Project Beeda sa Galing, Beeda sa Spelling Project | <b>Myrna H. Agudo</b><br>EPS, Filipino                                                                                            |
| c. Reports and Updates from the Functional Divisions               | <b>Violeta B. Gasilao</b><br>Chief, CID<br><br><b>Marcial Y. Noguera</b><br>Chief, SGOD<br><br><b>Virginia A. Vinalay</b><br>AO V |
| d. h. SDS Hour & Updates from the Regional ManCom                  | Dante J. Marcelo PhD, CESO VI                                                                                                     |
| e. Other Matters                                                   |                                                                                                                                   |

3. Participants to the meeting shall be the school heads and identified SDO personnel (see enclosed list of participants for immediate perusal).
4. Moreover, the program host for the preliminaries for the said meeting shall be the Ivana Schools.



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5. A registration fee of SIX HUNDRED PESOS (600.00) will be collected from the participants to cover the meals and snacks while travelling expenses relative to the conduct of the activity shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
6. Widest dissemination of and compliance with this Memorandum is highly desired.

**DANTE J. MARCELO PhD, CESO VI**  
Assistant Schools Division Superintendent  
OIC-Schools Division Superintendent

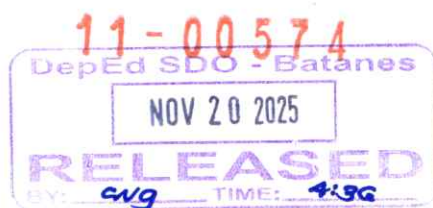
For the SDS

  
**GEORGANN G. CARIASO, CESO VI**  
Assistant Schools Division Superintendent

Encl: List of participants  
Reference: None

To be indicated in the Perpetual Index  
under the following subjects:  
MEETING

SGOD/myn/mdbb



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**LIST OF MANCOM PARTICIPANTS**

|    | <b>NAME</b>                   | <b>POSITION</b>            |
|----|-------------------------------|----------------------------|
| 1  | Dante J. Marcelo PhD, CESO VI | OIC-SDS                    |
| 2  | Georgann G. Cariaso CESO VI   | ASDS                       |
| 3  | Violeta B. Gasilao            | CES-CID                    |
| 4  | Violeta H. Binalon            | EPS                        |
| 5  | Vilma C. Bongay               | EPS                        |
| 6  | Elena A. Baldomar             | EPS                        |
| 7  | Myrna H. Agudo                | EPS                        |
| 8  | Dennis B. Valdez              | EPS                        |
| 9  | Jay V. Gonzales               | EPS                        |
| 10 | Jennifer H. Moro              | EPS                        |
| 11 | Bernadette L. Vinalay         | EPS                        |
| 12 | Walden G. Habana              | EPS                        |
| 13 | Leilani D. Ugali              | EPS                        |
| 14 | Ermelyn S. Castillo           | EPSp II                    |
| 15 | Marcial Y. Noguera            | CES-SGOD                   |
| 16 | Arnulfo Anselm C. Hortiz      | EPS                        |
| 17 | Miah Daphnie B. Buenafe       | SEPS                       |
| 18 | Kym Clyde H. Moro             | SEPS                       |
| 19 | Dencio G. Eriful              | EPSp II                    |
| 20 | Nicanor C. Batin Jr.          | EPSP II                    |
| 21 | Oliver R. Cariaso             | PO III                     |
| 22 | Fred V. Gimenez               | PDO II                     |
| 23 | Schneider Elinore D. Acebes   | PDO I                      |
| 24 | Hazelyn Escalona              | Dentist II                 |
| 25 | Jack James I. Delos Santos    | Nurse II                   |
| 26 | John Cristopher M. Valenzuela | Technical Assistant II     |
| 27 | Romel John E. Apostol         | Technical Assistant IV     |
| 28 | Virginia A. Vinalay           | AO V                       |
| 29 | Princess Samantha Sarceda     | Legal Officer/Attorney III |
| 30 | Shirley V. Escalona           | AO V                       |
| 31 | Ma. Esperanza B. Ereful       | AO IV                      |
| 32 | Sharon V. Gonzales            | AO IV                      |
| 33 | Joel F. Camaya                | AO IV                      |
| 34 | Mary Dale F. Elica            | AO IV                      |
| 35 | Charles Luthian Bala          | AO IV                      |
| 36 | Janna Jesusa S. Lim           | Accountant III             |
| 37 | Jonas Carlo F. Trillana       | ITO I                      |
| 38 | Alfredo C. Tabuso             | SP II                      |
| 39 | Nelita B. Sebastian           | SP I                       |
| 40 | Jeffrey D. Medina             | SP I                       |
| 41 | Edward E. Dita                | HT III                     |
| 42 | Carmen C. Noguera             | SP I                       |
| 43 | Mary Joy Y. Baldomar          | SP I                       |
| 44 | Roldan C. Ramos               | SP I                       |
| 45 | Amelia A. Fadriga             | SP I                       |
| 46 | Evelyn M. Tagulao             | SP I                       |
| 47 | Jovencio G. Loreto            | HT III                     |



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|    |                         |                        |
|----|-------------------------|------------------------|
| 48 | Alex P. Geromino        | SP I                   |
| 49 | Ador R. Ballada         | SP I                   |
| 50 | Carina H. Delos Santos  | SP II                  |
| 51 | Zaldy C. Adri           | SP I                   |
| 52 | Jeny Fe E. Telmo        | OIC                    |
| 53 | Maylin I. Bumanglag     | SP I                   |
| 54 | Arnel G. Camacho        | HT III                 |
| 55 | Anna Liza R. Galasinao  | SP I                   |
| 56 | Nehemias G. Balmartino  | SP I                   |
| 57 | Arlene R. Castillo      | SP I                   |
| 58 | Karl Mervin A. Balderas | OIC                    |
| 59 | Michael Ryan B. Cabugao | HT I                   |
| 60 | Preciosa G. Rivera      | Representative - SDCBI |
| 61 | Support Staff           |                        |



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